BOARD OF DIRECTORS

NOVATO CHARTER SCHOOL

(A California Non-Profit Public Benefit Corporation)

940 C Street, Novato, CA

June 9th, 2021 6:00pm

REGULAR MEETING AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Topic: NCS BOARD MEETING
Time: Jun 9, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://nusd-org.zoom.us/j/82080377854?pwd=bk5OYXlBdk5lb2Vrc1puT0xnTnI4QT09
Meeting ID: 820 8037 7854
Passcode: 118267
One tap mobile
+16699009128,,82080377854#,,,,*118267# US (San Jose)
+12532158782,,82080377854#,,,,*118267# US (Tacoma)
Meeting ID: 820 8037 7854
Passcode: 118267
Find your local number: https://nusd-org.zoom.us/u/kbZvSDBsw

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@nusd.org. All efforts will be made for reasonable

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June 9th, 2021 6:00pm

REGULAR MEETING AGENDA

accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.
We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.
We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
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- Time limits
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- Avoid interrupting others
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AGENDA ITEM SPONSOR Approx. Time **1. Call Meeting to Order, Roll Call** Alexandria Quam 5 Min.

Board Member	Present Absent Late	Arrival time

BOARD OF DIRECTORS

NOVATO CHARTER SCHOOL

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940 C Street, Novato, CA

June 9th, 2021 6:00pm

REGULAR MEETING AGENDA

Craig Allender (CA)		
Erik Berkowitz (EB)		
Bridgette Corridan (BC)		
Lia Heath (LH)		
Alexandria Quam (AQ)		

2. Agenda Modification Alexandria Quam 5 Min.

3. Public Comment Alexandria Quam 5 Min. *This is the opportunity for members of the community to speak on topics that*
are not agendized on tonight's board meeting. Because these are not
agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.

4. Consent Agenda Items Alexandria Quam 5 Min.

A. Approve Minutes: May 26th, 2021

5. Board Discussion/Action Items Alexandria Quam

A. 2021-2022 Budget - Second review and approval
B. 2021-2022 Salary Schedules - Approval
C. 2021-2022 Local Control Accountability Plan - Second review and approval

BOARD OF DIRECTORS

NOVATO CHARTER SCHOOL

(A California Non-Profit Public Benefit Corporation)

940 C Street, Novato, CA

June 9th, 2021 6:00pm

REGULAR MEETING AGENDA

6. Information Items: Administrative Reports Nikki Lloyd 30 Min.

A. NCS Administration Organization Review
B. New Portable Update
C. 21-22 AfterCare Update

7. Next Board Meeting 5 Min. Wednesday, August 11th , 6:00 pm

8.. Comments from Board Members -
Please email future agenda items to Nlloyd@nusd.org and Aquam@nusd.org 5 Min.

9. Adjournment
Agenda publicly posted on www.novatocharterschool.org on Friday June 4th, 2021 by Megan Bloom

BOARD OF DIRECTORS

NOVATO CHARTER SCHOOL

(A California Non-Profit Public Benefit Corporation)

940 C Street, Novato, CA

May 26th, 2021 6:00pm

REGULAR MEETING AGENDA

MINUTES

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Topic: NCS BOARD MEETING
Time: May 26, 2021 06:00 PM Pacific Time (US and Canada)
Join Zoom Meeting
https://nusd-org.zoom.us/j/83238590092?pwd=STRSeEVzRVVKcm1JOVkvdXdLc0VFUT09

Meeting ID: 832 3859 0092
Passcode: 589388
One tap mobile
+16699009128,,83238590092#,,,,*589388# US (San Jose)
+12532158782,,83238590092#,,,,*589388# US (Tacoma)

Meeting ID: 832 3859 0092
Passcode: 589388
Find your local number: https://nusd-org.zoom.us/u/khpkghZqY

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940 C Street, Novato, CA

May 26th, 2021 6:00pm

REGULAR MEETING AGENDA

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AGENDA ITEM SPONSOR Approx. Time **1. Call Meeting to Order, Roll Call** Alexandria Quam 5 Min.

Meeting called to order at 6:00pm

Board Member	Present Absent Late Arrival time

BOARD OF DIRECTORS

NOVATO CHARTER SCHOOL

(A California Non-Profit Public Benefit Corporation)

940 C Street, Novato, CA

May 26th, 2021 6:00pm

REGULAR MEETING AGENDA

Craig Allender (CA)	Present
Erik Berkowitz (EB)	Present
Bridgette Corridan (BC)	Present
Lia Heath (LH)	Present
Alexandria Quam (AQ)	Present

2. Agenda Modification Alexandria Quam 5 Min.

3. Public Comment Alexandria Quam 5 Min. *This is the opportunity for members of the community to speak on topics that*
are not agendized on tonight's board meeting. Because these are not
agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.

4. Consent Agenda Items Alexandria Quam 5 Min.

A. Approve Minutes: May 3, 2021
B. Approve Bell Schedule
C. Approve 2021-2022 Academic Calendar
D. Approve 2021-2022 Board Calendar
E. Approve 2021-2022 Instructional Minutes

Motion: BC / Second: EB
CA - yay
EB - yay
BC - yay
LH - yay
AQ - yay

5. Board Discussion/Action Items Alexandria Quam

A. Preview 2021-2022 Draft Budget

John Azizi:

Shared high-level overview of the California May Revise budget as presented by the Charter Schools Development Center to demonstrate how Charter Schools will be affected by the state budget. Requirements for compliance and infrastructure in Charter schools are increasing. California budget is volatile but currently relatively healthy, so schools will receive state funding.

Presented an early draft of next year's budget. The school is in a healthy place financially with a surplus that allows us to bring our reserve levels closer to our goal of 25%.

Presented a draft of the salary schedule for next school year. Staff members are receiving bonuses this year plus salary increases; salary increases will continue in future years. Board would like to continue the positive momentum to ensure our salaries are competitive to attract and retain excellent teachers and staff.

B. Approval of Expanded Learning Opportunities Grant Plan

Nikki:
The Expanded Learning Opportunities Grant Plan (ELOG) entails introducing two new teachers to help with assessing and mitigating learning loss. They will be hosting learning hubs for extended learning time starting in the fall. Need approval of the ELOG to start implementing.

Motion: BC / Second: EB
CA - yay
EB - yay

BC - yay
LH - yay
AQ - yay

C. Public Hearing 2021-2022 Local Control Accountability Plan

Nikki:
Shared 2020/2021 Goals for our Local Control Accountability Plan (LCAP). These goals were created with collaboration from the teachers and shared with our parents at our most recent community meeting.

D. Discussion/Potential Approval New Portable Proposal

Nikki:
Note that the possibility of a NUSD school being closed and our campus being moved to another location has been taken off the table by NUSD. Probably off the table for 3 or more years. Therefore the idea of investing in another building on campus is back on the table.

Craig Allender:
Re-looking at the details of implementing a new portable on campus. Timing would likely entail that the new portable would be available to us in the fall of 2022 to avoid construction during school hours.

John Azizi:
Recommendation would be to ask the foundation to pay for the building with the likely potential of purchasing it from the foundation using one-time funding once it is available to us. The facility is an investment that serves the students, provides for increased staff and is a great one-time use of funds. This is what foundation funds are for.

Board vote to approve building a new portable on campus, enables process to move forward. Nikki to approach the foundation to discuss funding.

Motion: BC / Second: LH
CA - yay
EB - yay
BC - yay
LH - yay
AQ - yay

E. Review and approve 2021-2022 employee handbook

Nikki:
Summarized the changes to the 2021-2022 employee handbook. We found that other schools were giving a higher amount to their employees for monthly healthcare benefit contributions. Recommendation from legal was to increase the monthly benefit contribution from $750/month to $900/month.

Motion: BC / Second: EB
CA - yay

EB - yay
BC - yay
LH - yay
AQ - yay

BOARD OF DIRECTORS

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May 26th, 2021 6:00pm

REGULAR MEETING AGENDA

6. Information Items: Administrative Reports Nikki Lloyd 30 Min.

A. Election: Wed – Friday during the fourth week of May

Nikki:

Board election to be completed end of this week.

B. Charter Renewal update

Nikki:

Our charter was renewed for the next 5 years! Thank you notes going out to NUSD stakeholders on behalf of staff & board members.

C. Preview YMCA Aftercare on NCS campus 2021-2022

Nikki:

Lanham village has not followed up so YMCA is moving forward as our childcare provider.

D. Preview Additional support staff for 2021-2022 school year to assess and mitigate learning loss

Nikki:

Holding off on handwork teacher for this year due to lack of applicants. Will supplement with additional art learning including practical art as well as traditional Waldorf art curriculum.

Two new teachers coming on to help with learning loss are also trained in art. Excellent teachers that have the potential to stay on staff in future.

7. Next Board Meeting 5 Min. Wednesday, June 9th , 6:00 pm

8.. Comments from Board Members -
Please email future agenda items to Nlloyd@nusd.org and Aquam@nusd.org 5 Min.

9. Adjournment

Meeting adjourned at 9:17pm.

Agenda publicly posted on www.novatocharterschool.org on Friday May 21, 2021 by Megan Bloom

Novato Charter School

2021-22 Budget Report and Multi-Year Projection

Adopted: June 9, 2021 Board Meeting

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Budget Narrative and General Fund Analysis

Local Educational Agencies (LEAs) are required to adopt a budget prior to July 1 of each year in order to authorize the expenditure of funds. The proposed budget is only an initial blueprint for revenues and expenditures since the preparation of the adopted budget usually occurs before the state has enacted its budget, and before actual revenues and expenditures are known for the current year. Should the final State Budget Act terms differ materially from those upon which the LEA's budget was based, the LEA has 45 days to update, revise, and re-approve its budget to include the new terms. In addition, LEA's are required to periodically report their financial status. Interim Reports are submitted prior to December 15 and March 15 of each year to provide budget updates and financial reports based on actual experience through the date of the report; actual financial information is reported through October 31 and January 31 respectively.

Included in this report are proposed state budget guidelines and assumptions as provided by the County Office of Education, School Services of California, and Novato Unified School District, the school's authorizing district. State revenue and other common assumptions were updated based on the guidance of the "The Common Message" published by the California County Superintendents Educational Services Association (CCSESA-BASC) and the Marin County Office of Education. Additional guidance was provided by budget briefs prepared by the California Charter School Association (CCSA) and the Charter School Development Center (CSDC). The Proposed Budget Report also contains financial summaries, multi-year projections and detailed financial reports relating to the estimated financial activity for 2021-22 through 2023-24 specific to the Novato Charter School (NCS).

Mission

The goal of the Novato Charter School is to nurture the whole child with the objective of enabling students to become self-motivated, competent and life-long learners; and educating our children so that they may grow to be capable and contributing human beings.

The Novato Charter School is based upon:

- A developmental approach
- A classical and innovative education
- A strong sense of community
- A high degree of parent participation
- A close, long term relationship with teachers
- Cooperative learning among peers
- A strong focus on respect, responsibility, and compassion

Governor's Revised State Budget Proposal: "May Revise"

After more than a year of financial uncertainty and general economic turmoil as a result of the fallout of the COVID-19 pandemic, the State Budget projections have greatly improved from a year ago. After projecting a $54 billion budget deficit last year, the state is now projecting a $76 billion surplus with $27 billion of that to go towards K-14 education as mandated by the

Prop 98 formula. In addition, the state is expecting $27 billion in Federal funds from the American Rescue Plan, although little of this is proposed for K-12 schools. As a result, the governor has proposed a wide variety of educational programs and to generally boost funding to K-12 schools.

Some of the major components of the May Revise relevant to the school budget and operations are:

- Buy-out of most of the funding deferrals originally proposed for 2021-22, with the exception being the June 2022 principal apportionment (incl Special Education) deferred one month to July 2022. 2020-21 deferrals will not be affected, with paybacks coming as originally scheduled.
- 20-21 LCFF COLA "restoration" plus the addition of a 1 percentage point boost on top of the 21-22 statutory COLA (1.7%) resulting in a compounded 21-22 funded COLA rate of 5.07%
    - 20-21 funded COLA remains at 0%
    - Statutory COLA's estimated at 2.48% for 22-23 and 3.11% for 23-24
- No extension on the "hold harmless" provision for ADA-based LCFF funding
    - Charter Schools do not have the same one-year protection that school districts receive. Charters will be funded on actual reported ADA as usual.
- There were no proposed CalSTRS or CalPERS rate buy-downs beyond what was funded in the 2019-20 and 2020-21 budgets. There have been reports that the state legislature is considering cutting some of the Governor's other proposals to fund further buy-downs in the final budget.
- Proposed changes to existing laws governing Independent Study. This could negatively impact execution of the school's existing Independent Study program.
- Universal Transitional Kindergarten (TK) with changes to be implemented over 4 years. This may provide an opportunity for the school to expand its offerings and enrollment.
- Targeted Intervention Grant and In-Person Instruction Health & Safety Grant.
    - The proposals intend to allocate additional funding to LEA's based on LCFF funding formulas resulting in an estimated combined 7.25% boost to LCFF funding. Current reports are that these are unlikely to make it into the final State Budget.
- Additional funding for Educator Preparation, Retention and Training. The Governor has proposed several programs including funding another round of Educator Effectiveness Block Grants which would be allocated based on staff counts.
- Increase in State Special Education (AB602) funding
    - EDCOE SELPA is estimating an increase from the 2020-21 rate of $625 per ADA to approximately $650 per ADA
    - Maintains higher level of funding for "Low Incidence" IEP funding and other high-cost IEP related cases.

There were several other proposals which would impact K-12 education which would not impact the school including additional funding for schools serving high proportions of

"unduplicated" pupils (>55%). Since the school falls well under that threshold it would not qualify for the additional proposed funding.

Budget Planning Factors and Assumptions

We have listed below the key planning factors issued by the Department of Finance and other key agencies used in the preparation of this report. We have used the recommendations of the SSC Financial Projection Dartboard where applicable:

Planning Factors / Assumptions	2020-21	2021-22	2022-23	2023-24	2024-25
Statutory COLA (DOF)	2.31%	1.70%	2.48%	3.11%	3.54%
Funded/Estimated COLA (SSC Estimate)	**0.00%**	**5.07%**	**2.48%**	**3.11%**	**3.54%**
STRS Employer Rates	16.15%	16.92%	19.10%	19.10%	19.10%
PERS Employer Projected Rates	20.70%	22.91%	26.10%	27.10%	27.70%
Unemployment Insurance Rate	0.05%	1.23%	0.20%	0.20%	0.20%
Lottery – Unrestricted per ADA	$150.00	$150.00	$150.00	$150.00	$150.00
Lottery – Prop. 20 per ADA	$49.00	$49.00	$49.00	$49.00	$49.00
Mandated Block Grant: Charter K-8 / ADA	$16.86	$17.21	$17.64	$18.19	$18.83
Enrollment	270	270	270	270	270
ADA	263.26	263.26	263.26	263.26	263.26
Average Annual Projected Salary Increase	1.7% - 3.4%	2.5%-3.0%	2.50%	2.50%	2.50%

The above assumptions include a large increase in the Unemployment Insurance rate for 21-22 and higher then previous year rates for 22-24.

Program Changes

Expanded Learning Opportunities / Student Support / Response-To-Intervention (RTI):
In addition to the levels of additional learning support provided in 20-21, the school is planning to add two additional full-time certificated staff and to expand learning-support aide staffing and hours. This is summarized in the schools Expanded Learning Opportunity Grant plan and LCAP.

Revenue

Enrollment / ADA:

In this budget we projected ADA to remain flat across the 3-year MYP period. The school historically has had strong enrollment and was able to maintain a high-level of enrollment during the pandemic and especially once classes returned to in-person learning. In general, the school receives more applications than it is able to fill and has strong waitlists for families wishing to join the school community.

LCFF Revenue:

As noted above, the May Revise includes a funded COLA of 5.07% which results in an increase of $111.3K above 20-21 funding.

Other Federal and State Revenue:

In 2020-21 the school received significant one-time funding from the CARES Act ($103.7K) and AB86 ($225.6K). [In 20-21 the school did not qualify for Title I funding and as such was not eligible for the Federal ESSER funds which were awarded to many schools.] Unused funds, as well as a resultant unrestricted surplus, will be carried over to fund 21-22 RTI programs. The school has not included in its budget any of the other additional funding proposals included in the May Revise at this time. The result of non-renewal of one-time funds is an $86.8K decrease in Federal Revenues and a $140.9K decrease in Other State Revenues.

Other Local Revenues:

In 20-21, the school requested a lower grant amount from the Novato Charter Foundation than in previous years. Barring receipt other sources of revenue, the school anticipates requesting Foundation grants in line with previous years for the MYP period. This is the primary driver in the $96.5K increase in Local Revenues over 20-21.

Expenditures

Overall expenditures are expected to experience a significant one-time increase ($285.4K; 10.9%) in 21-22 due to the return to full in-person learning as well as additional staffing and services to provide expanded learning opportunities (see "Program Changes" above) and expenditure of one-time funds and reserves/surpluses carried over from 20-21. Additionally, as reported elsewhere in this report, employee benefits costs – including STRS, PERS, Unemployment Insurance – continue to increase at rates higher than COLA can cover. The school has also budgeted for an increase of $150 per month in employee health-care contributions (from $750/mo to $900/mo) to more closely offer contributions at comparable schools. So, while base salaries will increase by $160.2K (9.9%), benefits costs will increase by $110.0K (21.4%). Assuming no other infusions one-time funds, salary levels will approach normal operating levels beginning in 22-23.

Reserves

The school continues to strive towards maintaining a strong financial base and maintain the financial stability of the school. This is reflected in the school's goal to maintain a sufficient level of reserves. County offices of education and charter school advocacy organizations reinforce the need for reserves well in excess of the minimum reserve for economic uncertainty. The required reserve for economic uncertainty represents only a few weeks of payroll for most schools. In a normal budget year, The Government Finance Officers Association (GFOA) recommends reserves, at minimum, equal to two months of average general fund operating expenditures, or about 17%. The Non-profit Operating Reserve Initiative (NORI) recommends a reserve level of 3 months or 25%. Because it does not have the same ready access to working capital as school districts (e.g. TRANS), the school's goal is to maintain reserves at levels approaching or exceeding the NORI recommendation appropriate to a non-profit.

Surplus/Deficit and Fund Balance

The school is expecting a higher surplus in 20-21 than originally budgeted due to the influx of additional one-time AB86 funds. $123.0K of this surplus is estimated to be one-time restricted funds which will be carried over and expended in 21-22 offsetting the 21-22 deficit of $111.2K. Without the carryover and expenditure of these one-time restricted funds the school would have generated a small surplus of $11.8K. The school is budgeting surpluses of $43.1K and $51.4K in 22-23 and 23-24 respectively with the goal in mind of reaching a 25% reserve level. The school is estimating the 2021-22 Ending Fund Balance to be $950,475. Of this, $366,126 will be invested in school buildings and other capital. The unrestricted net position is expected to be $584,619 or 20.1% of total 21-22 budgeted expenditures, equivalent to 2.41 months of average expenditures. This amount is above the 5% minimum reserve requirement, but still below the recommended levels discussed above. The Unrestricted Net Position is above the 5% reserve for economic uncertainty threshold for all three years covered in the MYP.

Description	Object Code	2018-19 Actuals*	2019-20 Actuals	2020-21 2nd Int	2020-21 YE Est	2021-22 Budget	Var ($) Bud vs PY	2022-23 MYP	2023-24 MYP
C. EXCESS / (DEFICIENCY) OF REV OVER EXPE		*							
BEFORE OTHER FINANCING SOURCES AND		83,005	22,639	121,309	238,300	(111,170)	(349,470)	43,148	51,362
F. FUND BALANCE, RESERVES									
1. Beginning Fund Balance									
a. As of July 1	9791	717,971	825,731	823,615	823,615	1,061,915	238,300	950,745	993,893
b. Adjustments to Beginning Bal	97xx	*	(24,755)						
c. Adjusted Beginning Balance		717,971	800,976	823,615	823,615	1,061,915	238,300	950,745	993,893
2. Ending Fund Balance/Net Position,		800,976	823,615	944,924	1,061,915	950,745	(111,170)	993,893	1,045,255
3. Components of Ending Net Positio									
a. Net Investment in Capital Assets	9796	457,062	426,750	396,438	396,438	366,126	(30,312)	335,814	305,502
b. Restricted	9797	23,363	19,177	-	122,971	-	(122,971)	-	-
c. Unrestricted Net Position	9790	341,551	377,688	548,486	542,506	584,619	42,113	658,079	739,753
Memo: % of Total Exp [Goal > 25.0%]		13.8%	15.0%	21.0%	20.7%	20.1%		23.5%	25.9%
# Mos Avg Exp [Goal > 3.00]		1.65	1.80	2.52	2.48	2.41		2.82	3.10

Cash Flow / Working Capital

Cash flow reports are attached to this report. As discussed above, it is not anticipated that the state will impose additional deferrals in 21-22 other then from June 2022 to July 2022. With its strong unrestricted reserve position and the payoff of its SpEd liability to the district, the school does not anticipate cash flow or working capital issues during the MYP period.

Overall Fiscal Condition of the School / Certification

With the steps the school has taken to achieve the budget positions presented in this report the Novato Charter School is financially secure and on a firm footing. As discussed throughout this report, the school has taken steps to operate within the means granted by federal, state, and local sources of income and achieve a cost structure that is sustainable within these limits. Overall, the school is projecting the ending fund balance for this budget year and the subsequent two years to be above the reserve levels needed for a positive certification.

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

CHARTER SCHOOL CERTIFICATION

Charter School Name: Novato Charter School
CDS #: 21-65417-6113229
Charter Approving Entity: Novato Unified School District
County: Marin
Charter #: 0089
Fiscal Year: 2021/22

To the entity that approved the charter school:

(___) 2021/22 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Print Name: Nikki Lloyd Title: Executive Director

To the County Superintendent of Schools:

(___) 2021/22 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Print Name: _____ Title: _____

For additional information on the BUDGET, please contact:

For Approving Entity:	For Charter School:
Lois Standring	John Azzizzi
Name	Name
Asst Supt - Business & Operations	Business Manager
Title	Title
415-897-4260	707-244-9203
Telephone	Telephone
lstandring@nusd.org	jazzizzi@sebastopolcharter.org
E-mail address	E-mail address

(___) 2021/22 CHARTER SCHOOL BUDGET FINANCIAL REPORT -- ALTERNATIVE FORM: This report verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____

Novato Charter School

Board Financial Report

2021-22 Annual Budget

Description	Object Code	2018-19 Actuals*	2019-20 Actuals	2020-21 2nd Int	2020-21 YE Est	2021-22 Budget	Var ($) Bud vs PY	2022-23 MYP	2023-24 MYP
A. REVENUES	ADA	262.07	263.26	263.26	263.26	263.26	-	263.26	263.26
1. LCFF Sources									
State Aid - Current Year	8011	774,804	874,271	841,644	844,320	955,684	111,364	1,013,152	1,084,156
EPA State Aid - Cur Yr	8012	228,451	219,278	296,633	384,007	372,200	(11,807)	344,602	324,233
State Aid - Prior Years	8019		(126)				-		
In-Lieu of Property Taxes	8096	1,128,464	1,117,691	1,066,443	979,069	990,876	11,807	1,018,474	1,038,843
Total LCFF Sources		2,131,719	2,211,114	2,204,720	2,207,396	2,318,760	111,364	2,376,228	2,447,232
2. Federal Revenues									
Special Education - Federal	8181			33,750	35,711	33,750	(1,961)	33,750	33,750
Other Federal Rev (CARES)	8290			84,877	84,877	-	(84,877)		
Total Federal Revenues		-	-	118,627	120,588	33,750	(86,838)	33,750	33,750
3. Other State Revenues									
Special Education - State	8792			154,537	164,537	171,201	6,664	175,447	176,525
State-One-Time (CARES/AB86)	8590			18,845	244,441	-	(244,441)		
Prop 39-Closeout/Excess Funds	8590		*	(51,713)	(51,713)	-	51,713		
All Other State Revenues	85xx	107,965	67,990	55,674	59,083	60,100	1,017	60,213	60,358
Total Other State Revenues		107,965	67,990	177,343	416,348	231,301	(185,047)	235,660	236,883
4. Other Local Revenues									
All Other Local Revenues	86xx	320,642	255,646	230,000	117,500	214,000	96,500	194,000	194,000
Total Local Revenues		320,642	255,646	230,000	117,500	214,000	96,500	194,000	194,000
5. TOTAL REVENUES		2,560,326	2,534,750	2,730,690	2,861,832	2,797,811	(64,021)	2,839,638	2,911,865
B. EXPENDITURES									
1. Certificated Salaries									
Certificated Teachers	1100	758,214	755,020	984,818	968,707	1,149,708	181,001	1,033,211	1,058,835
Certificated Pupil Support	1200	-	-	28,000	31,500	1,538	(29,962)	1,576	1,615
Certificated Administrators	1300	121,277	124,503	211,315	210,715	245,215	34,500	251,345	257,628
Other Certificated Salaries	1900	-	-	-	-	-	-	-	-
Total Certificated Salaries		879,491	879,523	1,224,133	1,210,922	1,396,461	185,539	1,286,132	1,318,078
2. Non-certificated Salaries									
Non-certificated Teachers/Aides	2100	258,937	267,443	203,570	199,686	207,856	8,170	239,511	245,460
Non-certificated Support	2200	35,088	-				-	-	-
Non-certificated Administrators	2300	70,000	71,750	44,931	44,931	-	(44,931)	-	-
Clerical and Office	2400	121,578	131,205	149,844	153,494	154,102	608	155,905	159,802
Other Non-certificated	2900	702	14,104	-	-	10,800	10,800	11,070	11,347
Total Non-certificated Salaries		486,304	484,502	398,345	398,111	372,758	(25,353)	406,486	416,609
3. Employee Benefits									
STRS	3100	139,934	143,889	189,090	186,664	223,456	36,792	235,510	241,358
PERS	3200	74,668	84,000	86,972	92,297	99,109	6,812	98,842	105,184
Soc Security / Medicare	3300	43,652	44,489	46,917	46,505	48,480	1,975	48,566	49,722
Health and Welfare Benefits	3400	141,166	136,002	161,183	165,295	205,200	39,905	183,600	183,600
Unemployment Insurance	3500	1,714	1,438	2,211	2,204	23,160	20,956	4,785	4,847
Workers' Comp Insurance	3600	24,531	21,000	21,319	21,143	24,681	3,538	23,613	24,040
Total Employee Benefits		425,665	430,818	507,692	514,108	624,086	109,978	594,916	608,751
Memo: Total Salary and Benefits		1,791,459	1,794,843	2,130,170	2,123,141	2,393,305	270,164	2,287,534	2,343,438
- % of Total Expenditures		**72.3%**	**71.4%**	**81.6%**	**80.9%**	**82.3%**		**81.8%**	**81.9%**

2021-22 Annual Budget

Description	Object Code	2018-19 Actuals*	2019-20 Actuals	2020-21 2nd Int	2020-21 YE Est	2021-22 Budget	Var ($) Bud vs PY	2022-23 MYP	2023-24 MYP
4. Books and Supplies									
Textbooks/ Core Curricula	4100	-	-	-	-	-	-	-	-
Books and Other Reference Matls	4200	1,177	1,229	2,700	2,557	2,700	143	2,700	2,700
Materials and Supplies	4300	35,610	31,197	51,300	59,625	64,300	4,675	46,300	46,990
Noncapitalized Equipment	4400	13,787	4,564	57,500	48,240	19,400	(28,840)	18,400	18,680
Food	4700	-	2,033	1,250	-	-	-	2,538	2,580
Total Books and Supplies		50,575	39,023	112,750	110,422	86,400	(24,022)	69,938	70,950
5. Services and Other Operating Exp									
Subagreements for Services	5100	-	-	-	-	-	-	-	-
Training and Conferences	5200	14,795	8,652	13,000	16,366	17,000	634	17,000	17,000
Dues and Memberships	5300	6,569	3,824	3,850	6,835	6,835	-	6,900	7,000
Insurance	5400	11,109	12,824	15,000	14,940	15,072	132	15,373	15,680
Ops and Housekeeping Svcs	5500	48,186	104,647	90,200	86,005	98,200	12,195	100,655	103,170
Rentals, Leases, Repairs	5600	74,249	65,007	21,920	26,672	33,905	7,233	34,753	35,620
Transfers of Direct Costs	5700						-		
Prof Svcs/Operating Expenses	5800	51,872	54,966	110,400	126,197	138,873	12,676	142,730	146,300
• SpEd (Marin SELPA Exc Cost)	5800	314,558	323,995	-	-	-	-		
• Other (Prop39)	5800	12,008	1,145	-	-	-	-		
Communications/Systems	5900	8,327	8,290	9,000	9,585	9,300	(285)	9,440	9,580
Total Svcs/ Other Op Exp		541,672	583,350	263,370	286,600	319,185	32,585	326,851	334,350
6. Capital Outlay							-		
Depreciation Expense	*6900*	30,312	30,312	30,312	30,312	30,312	-	30,312	30,312
Total Capital Outlay		30,312	30,312	30,312	30,312	30,312	-	30,312	30,312
7. Other Outgo									
District Oversight/Admin Fees	73xx	63,303	64,583	72,779	73,057	79,779	6,722	78,055	80,053
Interest	7438	-	-	-	-	-	-	3,800	1,400
Total Other Outgo		63,303	64,583	72,779	73,057	79,779	6,722	81,855	81,453
8. TOTAL EXPENDITURES		2,477,321	2,512,111	2,609,381	2,623,532	2,908,981	285,449	2,796,490	2,860,503
C. EXCESS / (DEFICIENCY) OF REV OVER EXPI		*							
BEFORE OTHER FINANCING SOURCES AND		83,005	22,639	121,309	238,300	(111,170)	(349,470)	43,148	51,362
F. FUND BALANCE, RESERVES									
1. Beginning Fund Balance									
a. As of July 1	9791	717,971	825,731	823,615	823,615	1,061,915	238,300	950,745	993,893
b. Adjustments to Beginning Bal	97xx	*	(24,755)						
c. Adjusted Beginning Balance		717,971	800,976	823,615	823,615	1,061,915	238,300	950,745	993,893
2. Ending Fund Balance/Net Position, J		800,976	823,615	944,924	1,061,915	950,745	(111,170)	993,893	1,045,255
3. Components of Ending Net Position									
a. Net Investment in Capital Assets	9796	457,062	426,750	396,438	396,438	366,126	(30,312)	335,814	305,502
b. Restricted	9797	23,363	19,177	-	122,971	-	(122,971)	-	-
c. Unrestricted Net Position	9790	341,551	377,688	548,486	542,506	584,619	42,113	658,079	739,753
Memo: % of Total Exp [Goal > 25.0%]		13.8%	15.0%	21.0%	20.7%	20.1%		23.5%	25.9%
# Mos Avg Exp [Goal > 3.00]		1.65	1.80	2.52	2.48	2.41		2.82	3.10

Novato Charter School **2021-22 Adopted Budget: Revenue Detail**

Description	Object Code	2020-21 Unrestr.	2020-21 Restr.	2020-21 Total	2021-22 Unrestr.	2021-22 Restr.	2021-22 Total	2022-23 MYP	2023-24 MYP
A. REVENUES									
1. LCFF Sources									
State Aid - Current Year	8011	844,320		844,320	955,684		955,684	1,013,152	1,084,156
EPA State Aid - Cur Yr	8012	384,007		384,007	372,200		372,200	344,602	324,233
State Aid - Prior Years	8019			-			-		
In-Lieu of Property Taxes	8096	979,069		979,069	990,876		990,876	1,018,474	1,038,843
Other LCFF Transfers	8091,97			-			-		
Total LCFF Sources		2,207,396	-	2,207,396	2,318,760	-	2,318,760	2,376,228	2,447,232
2. Federal Revenues									
Special Education - Federal	8181-82		35,711	35,711		33,750	33,750	33,750	33,750
Child Nutrition - Federal	8220			-			-		
COVID CRF (3220)	8290		71,997	71,997		-	-		
COVID GEER (3215)	8290		12,880	12,880		-	-		
Total Federal Revenues		-	120,588	120,588	-	33,750	33,750	33,750	33,750
3. Other State Revenues									
State Special Education	8792		164,537	164,537		171,201	171,201	175,447	176,525
ERMHS (SpEd)	8590		2,632	2,632		2,400	2,400	2,400	2,400
Mandated Cost-One Time	8590			-			-	-	-
State Lottery Unres	8560	39,489		39,489	39,489		39,489	39,489	39,489
State Lottery Prop20/Restr	8560		12,900	12,900		12,900	12,900	12,900	12,900
State Lottery Unres - PY	8560	(574)		(574)			-		
State Lottery Prop20/Restr - PY	8560		(580)	(580)			-		
Mandated Block Grant	8590	4,439		4,439	4,531		4,531	4,644	4,789
Prop 39 Closeout	8590		(51,713)	(51,713)			-		
COVID Prop 98 (7420)	8590		18,845	18,845			-		
In-Person Instruction (7422)	8590		72,625	72,625			-		
Expanded Learning Opp (7425)	8590		137,674	137,674					
Expanded Learning Opp (7426)	8590		15,297	15,297			-		
CAASPP Testing	8590	777		777	780		780	780	780
Total Other State Revenues		44,131	372,217	416,348	44,800	186,501	231,301	235,660	236,883
4. Other Local Revenues									
Foundation Revenue	8699	110,000		110,000	200,000		200,000	180,000	180,000
Interest Income	8660	6,500		6,500	6,000		6,000	6,000	6,000
Misc Revenue	8699	1,000		1,000	8,000		8,000	8,000	8,000
Meal Program Income		-		-	-		-		
Total Local Revenues		117,500	-	117,500	214,000	-	214,000	194,000	194,000
5. TOTAL REVENUES		2,369,027	492,805	2,861,832	2,577,560	220,251	2,797,811	2,839,638	2,911,865

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: Novato Charter School
CDS #: 21-65417-6113229
Charter Approving Entity: Novato Unified School District
County: Marin
Charter #: 0089
Budgeting Period: 2021/22

This charter school uses the following basis of accounting:

[X] **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

[ ] **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Est. Actuals Prior Year	2020/21 Budget Unrest.	2020/21 Budget Rest.	Total
A. REVENUES					
1. LCFF Sources					
State Aid - Current Year	8011	844,320	955,684		955,684
Education Protection Account State Aid - Current Year	8012	384,007	372,200		372,200
State Aid - Prior Years	8019				-
Charter Schools Funding in Lieu of Property Taxes	8096	979,069	990,876		990,876
Total, LCFF/Revenue Limit Sources		2,207,396	2,318,760	-	2,318,760
2. Federal Revenues					
No Child Left Behind	8290				-
Special Education - Federal	8181, 8182	35,711		33,750	33,750
Child Nutrition - Federal	8220				-
Other Federal Revenues	8110,8260-8299	84,877			-
Total, Federal Revenues		120,588	-	33,750	33,750
3. Other State Revenues					
Special Education - State	StateRevSE	167,169		173,601	173,601
All Other State Revenues	StateRevAO	249,179	44,800	12,900	57,700
Total, Other State Revenues		416,348	44,800	186,501	231,301
4. Other Local Revenues					
All Other Local Revenues	LocalRevAO	117,500	214,000		214,000
Total, Local Revenues		117,500	214,000	-	214,000
5. TOTAL REVENUES		2,861,832	2,577,560	220,251	2,797,811
B. EXPENDITURES					
1. Certificated Salaries					
Certificated Teachers' Salaries	1100	968,707	1,021,000	128,708	1,149,708
Certificated Pupil Support Salaries	1200	31,500		1,538	1,538
Certificated Supervisors' and Administrators' Salaries	1300	210,715	245,215		245,215
Other Certificated Salaries	1900				-
Total, Certificated Salaries		1,210,922	1,266,215	130,246	1,396,461
2. Non-certificated Salaries					
Non-certificated Instructional Aides' Salaries	2100	199,686	132,796	75,060	207,856
Non-certificated Support Salaries	2200	-			-
Non-certificated Supervisors' and Administrators' Sal.	2300	44,931			-
Clerical and Office Salaries	2400	153,494	154,102		154,102
Other Non-certificated Salaries	2900	-	10,800		10,800
Total, Non-certificated Salaries		398,111	297,698	75,060	372,758

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: Novato Charter School

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
3. Employee Benefits					
STRS	3101-3102	186,664	201,418	22,038	223,456
PERS	3201-3202	92,297	81,913	17,196	99,109
OASDI / Medicare / Alternative	3301-3302	46,505	41,006	7,474	48,480
Health and Welfare Benefits	3401-3402	165,295	194,400	10,800	205,200
Unemployment Insurance	3501-3502	2,204	20,635	2,525	23,160
Workers' Compensation Insurance	3601-3602	21,143	21,817	2,864	24,681
Other Employee Benefits	3901-3902				-
Total, Employee Benefits		514,108	561,189	62,897	624,086
4. Books and Supplies					
Approved Textbooks and Core Curricula Materials	4100	-	-		-
Books and Other Reference Materials	4200	2,557	2,700		2,700
Materials and Supplies	4300	59,625	38,400	25,900	64,300
Noncapitalized Equipment	4400	48,240	11,000	8,400	19,400
Food	4700	-			-
Total, Books and Supplies		110,422	52,100	34,300	86,400
5. Services and Other Operating Expenditures					
Subagreements for Services	5100	-			-
Travel and Conferences	5200	16,366	15,000	2,000	17,000
Dues and Memberships	5300	6,835	6,835		6,835
Insurance	5400	14,940	15,072		15,072
Operations and Housekeeping Services	5500	86,005	98,200		98,200
Rentals, Leases, Repairs, and Noncap. Improvements	5600	26,672	33,905		33,905
Transfers of Direct Costs	5700				-
Professional/Consulting Services & Operating Expend.	5800	126,197	64,650	74,223	138,873
Communications	5900	9,585	9,300		9,300
Total, Services and Other Operating Expenditures		286,600	242,962	76,223	319,185
6. Capital Outlay (Objects 6100-6170, 6200-6500 - modified accrual basis					
Depreciation Expense (for full accrual basis only)	*6900*	30,312	30,312		30,312
Total, Capital Outlay		30,312	30,312	-	30,312
7. Other Outgo					
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	73,057	79,779		79,779
All Other Transfers	7281-7299				-
Debt Service:					
Interest	7438				-
Total, Other Outgo		73,057	79,779	-	79,779
8. TOTAL EXPENDITURES		2,623,532	2,530,255	378,726	2,908,981
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8		238,300	47,305	(158,475)	(111,170)

CHARTER SCHOOL
BUDGET REPORT - ALTERNATIVE FORM

Charter School Name: Novato Charter School

Description	Object Code	Est. Actuals Prior Year	Current Budget Year Unrest.	Current Budget Year Rest.	Total
D. OTHER FINANCING SOURCES / USES					
1. Other Sources	8930-8979				-
2. Less: Other Uses	7630-7699				-
3. Contributions Between Unrestricted and Restricted Accounts					
(must net to zero)	8980-8999		(35,504)	35,504	-
4. TOTAL OTHER FINANCING SOURCES / USES		-	(35,504)	35,504	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		238,300	11,801	(122,971)	(111,170)
F. FUND BALANCE, RESERVES					
1. Beginning Fund Balance					
a. As of July 1	9791	823,615	938,944	122,971	1,061,915
b. Adjustments to Beginning Balance	9793, 9795	-			-
c. Adjusted Beginning Balance		823,615	938,944	122,971	1,061,915
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,061,915	950,745	-	950,745
Components of Ending Fund Balance					
a. Net Investment in Capital Assets	9796	396,438	366,126		366,126
b. Restricted	9797	122,971		-	-
c. Unrestricted Net Position	9790	542,506	584,619	-	584,619

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM

Charter School Name: Novato Charter School
CDS #: 21-65417-6113229
Charter Approving Entity: Novato Unified School District
County: Marin
Charter #: 0089
Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

[X] **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

[ ] **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2021/22 Unrestricted	FY 2021/22 Restricted	FY 2021/22 Total	Totals for 2022/23	Totals for 2023/24
A. REVENUES						
1. LCFF Sources						
State Aid - Current Year	8011	955,684	-	955,684	1,013,152	1,084,156
Education Protection Account State	8012	372,200	-	372,200	344,602	324,233
State Aid - Prior Years	8019	-	-	-		
Charter Schools Funding in Lieu of	8096	990,876	-	990,876	1,018,474	1,038,843
Total, LCFF/Revenue Limit S		2,318,760	-	2,318,760	2,376,228	2,447,232
2. Federal Revenues						
No Child Left Behind	8290	-	-	-		
Special Education - Federal	8181, 8182	-	33,750	33,750	33,750	33,750
Child Nutrition - Federal	8220	-	-	-		
Other Federal Revenues	8110, 8260-8299	-	-	-		
Total, Federal Revenues		-	33,750	33,750	33,750	33,750
3. Other State Revenues						
Special Education - State	StateRevSE	-	173,601	173,601	175,447	176,525
All Other State Revenues	StateRevAO	44,800	12,900	57,700	60,213	60,358
Total, Other State Revenues		44,800	186,501	231,301	235,660	236,883
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	214,000	-	214,000	194,000	194,000
Total, Local Revenues		214,000	-	214,000	194,000	194,000
5. TOTAL REVENUES		2,577,560	220,251	2,797,811	2,839,638	2,911,865
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,021,000	128,708	1,149,708	1,033,211	1,058,835
Certificated Pupil Support Salaries	1200	-	1,538	1,538	1,576	1,615
Certificated Supervisors' and Admin	1300	245,215	-	245,215	251,345	257,628
Other Certificated Salaries	1900	-	-	-		
Total, Certificated Salaries		1,266,215	130,246	1,396,461	1,286,132	1,318,078
2. Non-certificated Salaries						
Non-certificated Instructional Aides'	2100	132,796	75,060	207,856	239,511	245,460
Non-certificated Support Salaries	2200	-	-	-	-	-
Non-certificated Supervisors' and A	2300	-	-	-	-	-
Clerical and Office Salaries	2400	154,102	-	154,102	155,905	159,802
Other Non-certificated Salaries	2900	10,800	-	10,800	11,070	11,347
Total, Non-certificated Salari		297,698	75,060	372,758	406,486	416,609

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM

Charter School Name: Novato Charter School

Description	Object Code	FY 2021/22 Unrestricted	FY 2021/22 Restricted	FY 2021/22 Total	Totals for 2022/23	Totals for 2023/24
3. Employee Benefits						
STRS	3101-3102	201,418	22,038	223,456	235,510	241,358
PERS	3201-3202	81,913	17,196	99,109	98,842	105,184
OASDI / Medicare / Alternative	3301-3302	41,006	7,474	48,480	48,566	49,722
Health and Welfare Benefits	3401-3402	194,400	10,800	205,200	183,600	183,600
Unemployment Insurance	3501-3502	20,635	2,525	23,160	4,785	4,847
Workers' Compensation Insurance	3601-3602	21,817	2,864	24,681	23,613	24,040
Other Employee Benefits	3901-3902	-	-	-	-	-
Total, Employee Benefits		561,189	62,897	624,086	594,916	608,751
4. Books and Supplies						
Approved Textbooks and Core Cur	4100	-	-	-	-	-
Books and Other Reference Materi	4200	2,700	-	2,700	2,700	2,700
Materials and Supplies	4300	38,400	25,900	64,300	46,300	46,990
Noncapitalized Equipment	4400	11,000	8,400	19,400	18,400	18,680
Food	4700	-	-	-	2,538	2,580
Total, Books and Supplies		52,100	34,300	86,400	69,938	70,950
5. Services and Other Operating Expend						
Subagreements for Services	5100	-	-	-	-	-
Travel and Conferences	5200	15,000	2,000	17,000	17,000	17,000
Dues and Memberships	5300	6,835	-	6,835	6,900	7,000
Insurance	5400	15,072	-	15,072	15,373	15,680
Operations and Housekeeping Serv	5500	98,200	-	98,200	100,655	103,170
Rentals, Leases, Repairs, and Non	5600	33,905	-	33,905	34,753	35,620
direct costs	5700	-	-	-	-	-
Professional/Consulting Services a	5800	64,650	74,223	138,873	142,730	146,300
Communications	5900	9,300	-	9,300	9,440	9,580
Total, Services and Other Op		242,962	76,223	319,185	326,851	334,350
6. Capital Outlay (Objects 6100-6170, 620						
Depreciation Expense (for full accru	*6900*	30,312	-	30,312	30,312	30,312
Total, Capital Outlay		30,312	-	30,312	30,312	30,312
7. Other Outgo						
Transfers of Apportionments to Oth	7221-7223AO	79,779	-	79,779	78,055	80,053
All Other Transfers	7281-7299	-	-	-	-	-
Debt Service:						
Interest	7438	-	-	-	3,800	1,400
Principal	7439		-	-		
Total, Other Outgo		79,779	-	79,779	81,855	81,453
8. TOTAL EXPENDITURES		2,530,255	378,726	2,908,981	2,796,490	2,860,503
C. EXCESS (DEFICIENCY) OF REVENUES BEFORE OTHER FINANCING SOURCE		47,305	(158,475)	(111,170)	43,148	51,362

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM

Charter School Name: Novato Charter School

Description	Object Code	FY 2021/22 Unrestricted	FY 2021/22 Restricted	FY 2021/22 Total	Totals for 2022/23	Totals for 2023/24
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-		
2. Less: Other Uses	7630-7699	-	-	-		
3. Contributions Between Unrestricted and Restricted Accounts						
(must net to zero)	8980-8999	(35,504)	35,504	-		
4. TOTAL OTHER FINANCING SOURC		(35,504)	35,504	-	-	-
E. NET INCREASE (DECREASE) IN FUND		11,801	(122,971)	(111,170)	43,148	51,362
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	938,944	122,971	1,061,915	950,745	993,893
b. Adjustments to Beginning Balance	9793, 9795	-	-	-		
c. Adjusted Beginning Balance		938,944	122,971	1,061,915	950,745	993,893
2. Ending Fund Balance, June 30 (E + F		950,745	-	950,745	993,893	1,045,255
Components of Ending Fund Balance						
a. Net Investment in Capital Assets	9796	366,126		366,126	335,814	305,502
b. Restricted	9797		-	-		
c Unrestricted Net Position	9790	584,619	-	584,619	658,079	739,753

Novato Charter (6113229) - Adopted Budget 21-22				5/25/2021
	2020-21	2021-22	2022-23	2023-24
SUMMARY OF FUNDING				
General Assumptions				
COLA & Augmentation	*0.00%*	*5.07%*	*2.48%*	*3.11%*
Base Grant Proration Factor	*0.00%*	*0.00%*	*0.00%*	*0.00%*
Add-on, ERT & MSA Proration Factor	*0.00%*	*0.00%*	*0.00%*	*0.00%*
LCFF Entitlement				
Base Grant	$2,054,951	$2,159,034	$2,212,657	$2,281,520
Grade Span Adjustment	104,506	109,856	112,465	115,988
Supplemental Grant	47,939	49,870	51,106	49,724
Concentration Grant	-	-	-	-
Total LCFF Entitlement	**2,207,396**	**2,318,760**	**2,376,228**	**2,447,232**
LCFF Entitlement Per ADA	**$ 8,385**	**$ 8,808**	**$ 9,026**	**$ 9,296**
Components of LCFF By Object Code				
State Aid (Object Code 8011)	$ 844,320	$ 955,684	$ 1,013,152	$ 1,084,156
EPA (for LCFF Calculation purposes)	$ 384,007	$ 372,200	$ 344,602	$ 324,233
In-Lieu of Property Taxes (Object Code 8096)	979,069	990,876	1,018,474	1,038,843
Total LCFF Entitlement	**2,207,396**	**2,318,760**	**2,376,228**	**2,447,232**

SUMMARY OF EPA				
% of Adjusted Revenue Limit - Annual	37.69258175%	37.69000000%	37.69000000%	37.69000000%
% of Adjusted Revenue Limit - P-2	37.69258175%	37.69000000%	37.69000000%	37.69000000%
EPA, Current Year (Object Code 8012) (P-2 plus Current Year Accrual)	$ 384,007	$ 372,200	$ 344,602	$ 324,233
EPA, Prior Year Adjustment (Object Code 8019) (P-A less Prior Year Accrual)	$ 19,893.00	$ -	$ -	$ -

LCAP Percentage to Increase or Improve Services				
Base Grant (*Excludes add-ons for TIIG and Transportation*)	$ 2,159,457	$ 2,268,890	$ 2,325,122	$ 2,397,508
Supplemental and Concentration Grant funding in the LCAP year	$ 47,939	$ 49,870	$ 51,106	$ 49,724
Percentage to Increase or Improve Services	2.22%	2.20%	2.20%	2.07%

SUMMARY OF STUDENT POPULATION				
Unduplicated Pupil Population				
Enrollment	270	270	270	270
Unduplicated Pupil Count	33	28	28	28
Rolling %, Supplemental Grant	11.1000%	10.9900%	10.9900%	10.3700%

SUMMARY OF LCFF ADA				
TOTAL FUNDED ADA				
Grades TK-3	130.47	130.47	130.47	130.47
Grades 4-6	81.42	81.42	81.42	81.42
Grades 7-8	51.37	51.37	51.37	51.37
Grades 9-12	-	-	-	-
Total	**263.26**	**263.26**	**263.26**	**263.26**

PER-ADA FUNDING LEVELS				
Base Grants				
Grades TK-3	$ 7,702	$ 8,092	$ 8,293	$ 8,551
Grades 4-6	$ 7,818	$ 8,214	$ 8,418	$ 8,680
Grades 7-8	$ 8,050	$ 8,458	$ 8,668	$ 8,938
Grades 9-12	$ 9,329	$ 9,802	$ 10,045	$ 10,357
Grade Span Adjustment				
Grades TK-3	$ 801	$ 842	$ 862	$ 889
Grades 9-12	$ 243	$ 255	$ 261	$ 269
Supplemental Grant	20%	20%	20%	20%
Maximum - 1.00 ADA, 100% UPP				
Grades TK-3	$ 1,701	$ 1,787	$ 1,831	$ 1,888
Grades 4-6	$ 1,564	$ 1,643	$ 1,684	$ 1,736
Grades 7-8	$ 1,610	$ 1,692	$ 1,734	$ 1,788
Grades 9-12	$ 1,914	$ 2,011	$ 2,061	$ 2,125

Novato Charter School

Salary Schedules: 2021-22

Board Approved: June 9, 2021

2021-22 Novato Charter School
Certificated - Other Rates Salary Schedule (94-00)

	Step-->			
Range	1	2	3	
1	60.00	75.00		
2	25.00			
3	30.00			
4	35.00			
5	40.00			
6	50.00			
7	90.00			1/2 day (<3.75 hrs)
8	150.00			Full day (>4.00 hrs)
9	85.00	90.00	95.00	Nurse, SLP, Other
10	110.00	115.00	120.00	Psych, SLP2, Other

			Notes:
2/1	25.00	Certificated Substitute/Hrly Rate 01	
3/1	30.00	Certificated Substitute/Hrly Rate 02	
4/1	35.00	Certificated Substitute/Hrly Rate 03	
5/1	40.00	Certificated Substitute/Hrly Rate 04	
6/1	50.00	Certificated Substitute/Hrly Rate 05	Jones
1/1	60.00	Certificated Substitute/Hrly Rate 06	Holt; HW Club/Pwr Hr
1/2	75.00	Certificated Substitute/Hrly Rate 01	Mentoring
7/1	90.00	Certificated Sub - 1/2 Day Rate	180 days; $32,400 Annual
8/1	150.00	Certificated Sub - Full Day Rate	180 days; $27,000 Annual
9/1	85.00	Cert Spec Rate 01 (Nurse, etc)	Nurse
9/2	90.00	Cert Spec Rate 02 (Nurse, etc)	
9/3	95.00	Cert Spec Rate 03 (Nurse, etc)	
10/1	110.00	Cert Spec Rate 04 (Psych, etc)	Correia
10/2	115.00	Cert Spec Rate 05 (Psych, etc)	
10/3	120.00	Cert Spec Rate 06 (Psych, etc)	

Rev 2021 05 25 (no change from 20-21)

2021-22 Novato Charter School
Classified - Other Rates Salary Schedule (95-00)

	Step-->				
Range	1	2	3		Notes:
1	25.00	40.00	60.00		
2	15.00				
3	20.00				
4	22.00				
5	30.00				
6	50.00				
7	75.00				
8					
9					
10					

			Notes:
2/1	15.00	Classified Substitute/Hrly Rate 01	
3/1	20.00	Classified Substitute/Hrly Rate 02	Little
4/1	22.00	Classified Substitute/Hrly Rate 03	
1/1	25.00	Classified Substitute/Hrly Rate 04	Spanish/Spec
5/1	30.00	Classified Substitute/Hrly Rate 05	
1/2	40.00	Classified Substitute/Hrly Rate 06	Holt
6/1	50.00	Classified Substitute/Hrly Rate 07	
1/3	60.00	Classified Substitute/Hrly Rate 08	HW Club / Pwr Hr
7/1	75.00	Classified Substitute/Hrly Rate 09	Mentors

Rev 2021 05 25 (no change from 20-21)

2021-22 Novato Charter School
Certificated Teacher Salary Schedule (96-00)

Range	I	II	III	IV	V	VI	VII	VIII
Step	BA	BA+30 (Waldorf Certificate)	BA+45 (CTC, CTC+MA[3])	BA+60 (W+CTC)	BA+60 (W+CTC) [1/2 yr or step]	BA+75 (IV+MA)	BA+75 (IV+MA) [1/2 yr or step]	BA+90(IV+PhD,VI+MA,IV+Sci/Math/SpEd[3])
1	$ 47,000	$ 50,000	$ 54,000	**$ 58,000**	$ 58,500	$ 60,000	$ 60,500	$ 63,000
2	48,000	51,000	55,000	59,000	59,500	61,000	61,500	64,000
3	49,000	52,000	56,000	60,000	60,500	62,000	62,500	65,000
4			57,000	61,000	61,500	63,000	63,500	66,000
5			58,000	62,000	62,500	64,000	64,500	67,000
6			59,000	63,000	63,500	65,000	65,500	68,000
7			60,000	64,000	64,500	66,000	66,500	69,000
8			61,000	65,000	65,500	67,000	67,500	70,000
9			62,000	66,000	66,500	68,000	68,500	71,000
10			63,000	67,000	67,500	69,000	69,500	72,000
11			64,000	68,000	68,500	70,000	70,500	73,000
12			65,000	69,000	69,500	71,000	71,500	74,000
13			66,000	70,000	70,500	72,000	72,500	75,000
14			67,000	71,000	71,500	73,000	73,500	76,000
15			68,000	72,000	72,500	74,000	74,500	77,000
16			69,000	73,000	73,500	75,000	75,500	78,000
17			70,000	74,000	74,500	76,000	76,500	79,000
18			71,000	75,000	75,500	77,000	77,500	80,000
19			72,000	76,000	76,500	78,000	78,500	81,000
20			73,000	77,000	77,500	79,000	79,500	82,000
21				78,000	78,500	80,000	80,500	83,000
22				79,000	79,500	81,000	81,500	84,000
23				80,000	80,500	82,000	82,500	85,000
24				81,000	81,500	83,000	83,500	86,000
25				82,000	82,500	84,000	84,500	87,000
26				83,000	83,500	85,000	85,500	88,000
27				84,000	84,500	86,000	86,500	89,000
28				85,000	85,500	87,000	87,500	90,000
29				86,000	86,500	88,000	88,500	91,000
30				87,000	87,500	89,000	89,500	92,000
31				88,000	88,500	90,000	90,500	93,000
32				89,000	89,500	91,000	91,500	94,000
33				90,000	90,500	92,000	92,500	95,000
34				91,000	91,500	93,000	93,500	96,000
35				92,000	92,500	94,000	94,500	97,000
36				93,000	93,500	95,000	95,500	98,000
37				94,000	94,500	96,000	96,500	99,000
38				95,000	95,500	97,000	97,500	100,000
39				96,000	96,500	98,000	98,500	101,000
40				97,000	97,500	99,000	99,500	102,000

Notes:

1) Up to 10 years (11 steps) of Transferable Experience Credit for step placement; up to an additional 3 years Transferable Credit may be added at Director discretion based on need.

2) For Ranges III and VIII, possession of MA or Specialist Certification (e.g. NGSS) may count for up to two additional steps.

3) For purposes of Step placement, non-Waldorf/public school experience may count as a 1/2 step

4) Placement on schedule may not correspond exactly with seniority due to differences in salary schedules from other schools

Rev 2021 05 25

2021-22 Novato Charter School

Certificated Speech Therapists & Program Specialists (83-00)

(note same as NUSD Salary Schedule #83)

Range	I	II	III	IV	V	VI
Step	BA + 45 or BA + 30 + MA	BA + 60 or BA + 45 + MA	BA + 75 or BA + 60 + MA	BA + 75 + MA/MS	BA + 75 + PhD	BA + 75 + MA + PhD
1	$ 65,216	$ 67,932	$ 70,650	$ 71,523	$ 71,815	$ 72,689
2	67,952	70,672	73,386	74,262	74,552	75,426
3	70,690	73,405	76,124	76,997	77,290	78,163
4	73,425	76,143	78,860	79,734	80,026	80,900
5	76,159	78,881	81,597	82,472	82,763	83,637
6	78,897	81,614	84,330	85,203	85,496	86,369
7	81,633	84,352	87,068	87,943	88,234	89,109
8	84,374	87,087	89,805	90,678	90,971	91,844
9	87,108	89,822	92,541	93,415	93,707	94,581
10		92,560	95,277	96,151	96,443	97,317
11		92,560	95,277	96,151	96,443	97,317
12		95,294	98,014	98,888	99,180	100,054
13		95,294	98,014	98,888	99,180	100,054
14		98,032	100,753	101,627	101,919	102,793
15		98,032	100,753	101,627	101,919	102,793
16		100,767	103,489	104,363	104,655	105,529
17		100,767	103,489	104,363	104,655	105,529
18		103,504	106,225	107,099	107,391	108,265
19		103,504	106,225	107,099	107,391	108,265
20		106,242	108,963	109,836	110,129	111,002
21		106,242	108,963	109,836	110,129	111,002
22		108,977	111,699	112,573	112,865	113,739
23		108,977	111,699	112,573	112,865	113,739
24		111,717	114,438	115,313	115,604	116,478
25		111,717	114,438	115,313	115,604	116,478
26		114,456	117,177	118,052	118,343	119,217
27		114,456	117,177	118,052	118,343	119,217
28		117,195	119,915	120,791	121,081	121,956
29						
30						
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						

Notes:

1) Up to 10 years (11 steps) of Transferable Experience Credit for step placement; up to an additional 3 years Transferable Credit may be added at Director discretion based on need.

Rev 2021 05 25 (no change from 20-21)

2021-22 Novato Charter School
Classified - Annual Salary Schedule (97-00)

	Step->			2.5%						
	Range	1	2	3	4	5	6	7	8	9	10
	I	55,495.90	56,883.30	60,256.48	61,762.89	63,306.96	64,889.64	66,511.88	68,174.68	69,879.04	71,626.02
	II	61,532.43	63,070.74	64,647.51	66,263.70	67,920.29	69,618.30	71,358.75	73,142.72	74,971.29	76,845.57
new	III	56,585.00	58,000.00	59,450.00	60,936.25	62,459.66	64,021.15	65,621.68	67,262.22	68,943.77	70,667.37

Notes:

Rev 2021 05 25

2021-22 Novato Charter School
Classified - Hourly Salary Schedule (98-00)

	Step->	2.5%								
Range	1	2	3	4	5	6	7	8	9	10
1	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73
2	16.50	16.91	17.34	17.77	18.21	18.67	19.13	19.61	20.10	20.61
3	18.00	18.45	18.91	19.38	19.87	20.37	20.87	21.40	21.93	22.48
4	20.00	20.50	21.01	21.54	22.08	22.63	23.19	23.77	24.37	24.98
5	22.00	22.55	23.11	23.69	24.28	24.89	25.51	26.15	26.80	27.47
6	23.00	23.58	24.16	24.77	25.39	26.02	26.67	27.34	28.02	28.72
7	25.00	25.63	26.27	26.92	27.60	28.29	28.99	29.72	30.46	31.22
8	26.30	26.90	27.57	28.26	28.97	29.69	30.43	31.20	31.98	32.78
9	30.00	30.75	31.52	32.31	33.11	33.94	34.79	35.66	36.55	37.47
10	32.00	32.80	33.62	34.46	35.32	36.21	37.11	38.04	38.99	39.96
11	34.00	34.85	35.72	36.61	37.53	38.47	39.43	40.42	41.43	42.46
12	36.00	36.90	37.82	38.77	39.74	40.73	41.75	42.79	43.86	44.96
13	38.00	38.95	39.92	40.92	41.94	42.99	44.07	45.17	46.30	47.46
14	39.80	40.80	41.81	42.86	43.93	45.03	46.16	47.31	48.49	49.70
15	42.00	43.05	44.13	45.23	46.36	47.52	48.71	49.92	51.17	52.45
16	46.00	47.10	48.28	49.48	50.72	51.99	53.29	54.62	55.99	57.39
17	46.45	47.61	48.80	50.02	51.27	52.55	53.87	55.21	56.59	58.01
18	50.00	51.25	52.53	53.84	55.19	56.57	57.98	59.43	60.92	62.44
19	54.00	55.30	56.68	58.10	59.55	61.04	62.57	64.13	65.73	67.38
20	58.70	60.20	61.71	63.25	64.83	66.45	68.11	69.81	71.56	73.35
21	62.00	63.55	65.14	66.77	68.44	70.15	71.90	73.70	75.54	77.43
22	66.00	67.65	69.34	71.07	72.85	74.67	76.54	78.45	80.41	82.42
23	70.00	71.75	73.54	75.38	77.27	79.20	81.18	83.21	85.29	87.42

Notes:

Rev 2021 05 25 (no change from 20-21)

2021-22 Novato Charter School
Certificated/Classified - Director Salary Schedule (99-00)

		Step->									
	Range	1	2	3	4	5	6	7	8	9	10
	I	109,187.56	112,091.95	115,073.59	118,134.55	121,276.93	124,502.90	127,814.67	131,214.54	134,704.85	138,288.00
	II	68,292.68	70,000.00	71,750.00	73,543.75	75,382.34	77,266.90	79,198.57	81,178.54	83,208.00	85,288.20
	III	80,000.00	82,000.00	84,050.00	86,151.25	88,305.03	90,512.66	92,775.47	95,094.86	97,472.23	99,909.04
new	IV	90,000.00	92,250.00	94,556.25	96,920.16	99,343.16	101,826.74	104,372.41	106,981.72	109,656.26	112,397.67

Notes:

Rev 2021 05 25

NOVATO CHARTER SCHOOL

Novato Charter School
940 C Street, Novato Ca 94949
Phone (415) 883-4254 Fax (415) 883-1859
www.novatocharterschool.org

Administrative Reorganization:
After a long review process (January till June) we have decided to discontinue the Operations Manager position. Instead we have reorganized and restructured and emerged with the following structure/positions:

Position	Responsibilities
Executive Director	Oversees all school functions, operations and personnel
Assistant Director	Oversees all aspects of student learning and success
Chief Financial Officer (CFO)	Oversees all aspects of school budget compliance
Project Manager	Manages all school projects including communications and compliance requirements
Administrative Manager; ● Accounting ● Human Resources ● Facilities ● NCS Board Clerk	● Works directly with CFO to support all accounting practices. ● Works with CFO and Ex Director to support Human Resource Functions. ● Oversees all facility requirements. ● Works with Board Chair and Ex Director to support Board functions
Office Manager	Oversees all office functions
Office Assistant	Supports reception and attendance functions
Technology Support Assistant	Supports staff, faculty and students with software and hardware technology needs

Novato Charter School
940 C Street, Novato Ca 94949
Phone (415) 883-4254 Fax (415) 883-1859
www.novatocharterschool.org

Communication at Novato Charter School

~Direct Communication is Healthy Communication~
A helpful guide when questions arise

Who to talk to when...

Topic	Position/Personnel		Questions about:
School Financial and Student Accountability	NCS Board of Directors		• Fiscal responsibility • Educational Success
Fundraising	NCS Foundation, Independent 501c3		• School Fundraising Opportunities
Overall School Vision and Direction	Executive Director		• Whole school culture and pedagogy • Issues you feel have not been resolved through direct communication
Student Learning/Progress	Assistant Director	*Classroom Teacher*	• Waldorf Pedagogy - What we teach and why • Student overall progress and social experience
		Specialty Teacher	• Student experience & progress in specialty classes
		Class Teacher	• Rti support
		Class Teacher	• MTSS and student service
Class Fund, NCS Foundation and Pledges	Admin Manager Accounting		• Annual & Class Fund Contribution • Expense Reimbursements • Fundraising
Business and Operations	Admin Manager Facilities		• Campus Improvement • Projects & Maintenance
HR	Admin Manager HR		• Payroll & Benefits • Contracts, job listings
NCS Board	Board clerk		• Board Agendas and Packets

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Student Information	Office Manager	*Office Assistants*	• Enrollment • Attendance • Student Records & Health • School Directory
School Safety			• Emergency Prep & School Safety
Tech support		*Tech Support Assistant*	• Student Chromebooks • student Google accounts • Staff tech support
School Meal Programs			• School Meal Options
Volunteering			• Classroom sign-up • Field Trip chaperone requirements • Hospitality
Communications and School Projects	Project Manager		• Website, Social Media, Newsletter (Thread), Parent and Student Surveys • LCAP and Charter Renewal