

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA

December 9, 2020 6:00pm
REGULAR MEETING AGENDA

Minutes

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Topic: Novato Charter School Board Meeting

Time: Dec 9, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://nUSD-org.zoom.us/j/82317350488?pwd=V2ZZMzlrXkdYOUIPbENaMkkzQ0Uwdz09>

Meeting ID: 823 1735 0488

Passcode: 644724

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 823 1735 0488

Passcode: 644724

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing

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kwilliams@nUSD.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.

We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**.

We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
 - Time limits
 - Discussion limited only to agenda items (no discussion of non-agendized topics)
 - Avoid interrupting others
 - Stay focused on speaker and topic (do not engage in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

AGENDA ITEM

SPONSOR

Approx. Time

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1. Call Meeting to Order, Roll Call Alexandria Quam 2 Min.
 Called to order 6:02pm

Board Member	Present	Absent	Late	Arrival time
Craig Allender (CA)	x			
Erik Berkowitz (EB)	x			
Bridgette Corridan (BC)	x			
Lia Heath (LH)	x			
Alexandria Quam (AQ)	x			

2. Agenda Modification Alexandria Quam 2 Min.

3. Public Comment Alexandria Quam 5 Min.

This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.

4. Consent Agenda Items Alexandria Quam 5 Min.

A. Approve Minutes: November 18, 2020
 Bridgette – motion to approve minutes

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Craig – 2nd
CA – yay
BC – yay
EB – yay
LH – yay
AQ – yay

5. Board Discussion/Action Items Alexandria Quam 45 Min.

- A. John Azzizzi
REVIEW/APPROVE FIRST INTERIM REPORT FOR FISCAL ACTIVITY / BUDGET
REVISION JULY 1 - OCT 31, 2020
Staff Recommendation: Approve First Interim Report for Fiscal Activity / Budget Revision
July 1 - Oct 31, 2020

John Azizi: 1st interim budget has not changed since our last review. The salaries and benefits have been updated to reflect our conservative plan to pause increases until further financial information is available later in the year.

VOTE:

Craig – motion to approve
Bridgett – 2nd
CA – yay
BC – yay
EB – yay
LH – yay
AQ – yay

- B. REVIEW/APPROVE 2020-21 "BUDGET OVERVIEW FOR PARENTS"
Staff Recommendation: Approve the 2020-21 Budget Overview for Parents

John: Per requirements, document is shared with parents via the NCS website

VOTE:

Lia – motion to approve
Erik – 2nd
CA – yay
BC – yay
EB – yay
LH – yay

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AQ – yay

C. REVIEW DRAFT AUDIT REPORT FOR 2019-2020 FISCAL YEAR

Review the draft annual audit report. Audit Report is due to MCOE/CDE by 12/15

John: The unaudited actuals that were reviewed by the board in September are now audited. There have been no updates or changes.

D. Discussion of NCS deviating from NUSD plan to continue hybrid instruction if Marin County returns to Purple Tier.

Nikki:

Kenya is unable to attend this evening.

Presentation/ Review of Entry Task Force Recommendation.

Re-entry Committee:

Points of the recommendation supported by Nikki, Ruth, Kenny, and Karina

Board members:

Craig: In support of recommendation, it is a short time for the students to get through.

Bridgette: Listening with open ears and grateful for all of the opinions of the community.

Lia: Concerned with deviating from NUSD as well as recommendations of Marin HHS, CDC.

Erik: Not enough science to be clear, our teachers do not have the support of a Union.

Nikki: Clarified that the limits of the ask/ dates of re-entry are clearly defined in the re-entry proposal.

Public Community Comments:

Novato Charter School parents were given 2-minutes for public comment in response to the staff recommendation

- Several parents spoke in favor of the recommendation
- Several parents spoke in opposition to the recommendation

Ali:

Please join for a special board meeting tomorrow (Thursday 12/10) evening at 6pm when the board will vote on re-entry.

E. Novato Charter School - Charter Renewal

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Nikki: Waiting for a date for bringing our renewal to the district, will keep us informed.

6. Information Items: Administrative Reports Nikki Lloyd/ Kenya Williams 15 Min.

A. Remote and on-site instruction update

Nikki: It has been wonderful to have children K-5 back on campus. Families have been good about filling out Crisis Go before school. Overall things are going smoothly.

We are still waiting for our chromebook order for K-2 students.

Teachers are working on implementing all of the essential standards, this is something that has been a positive outcome of the remote learning period and we will continue working with these Standards moving forward.

Karina Haedo: In addition, work on mental health services is in process.

B. Facilities Update

Nikki: Kenya is not present for an update. Kudos to the Tiger Team for the incredible work with campus preparations and safety precautions.

Craig: No additional signage needed for students' return in January. Nothing currently outstanding.

7. Next Board Meeting 2 Min.

Wednesday, February 3, 6:00 pm

Additional Special Meeting – Thursday Dec 10th, 6:00pm

8. Comments from Board Members - Agenda items for future meetings 5 Min.

9. Adjournment

Agenda publicly posted on www.novatocharterschool.org on Friday December 4,, 2020 by Kenya Williams

Meeting adjourned at 7:58pm