

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA

February 3, 2021 6:00pm
REGULAR MEETING AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Join Zoom Meeting:

<https://nusc-org.zoom.us/j/83682491896?pwd=ZER6SDF2azFEWER0Q2RQT3c4Z08vZz09>

Meeting ID: 836 8249 1896

Passcode: 131816

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Meeting ID: 836 8249 1896

Passcode: 131816

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing kwilliams@nusc.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.

We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**.

We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
 - Time limits
 - Discussion limited only to agenda items (no discussion of non-agendized topics)
 - Avoid interrupting others
 - Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

AGENDA ITEM

SPONSOR

Approx. Time

1. Call Meeting to Order, Roll Call

Alexandria Quam

5 Min.

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Board Member	Present	Absent	Late	Arrival time
Craig Allender (CA)				
Erik Berkowitz (EB)				
Bridgette Corridan (BC)				
Lia Heath (LH)				
Alexandria Quam (AQ)				

2. Agenda Modification Alexandria Quam 5 Min.

3. Public Comment Alexandria Quam 5 Min.

This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.

4. Consent Agenda Items Alexandria Quam 5 Min.

- A. [Approve Minutes: December 9, 2020](#)
- B. [Approve Minutes: December 10, 2020 \(Special Meeting\)](#)
- C. [NCS School Calendar 2021-22](#)
- D. [Governance Letter](#)
- E. Audit Report
[Accept/Approve Audit Report For 2019-2020 Fiscal Year](#)

Review and approve the annual audit report. There were no audit findings, memos, or corrective actions in the audit report. The board reviewed the draft audit report in detail at its December meeting; there was a minor change to correct Board officer titles from the draft to the final report.

Staff Recommendation: Approve Audit Report for 2019-2020 Fiscal Year

- F. Approve IRS Form 900 and FTB Form 199

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G. [Approve NCS 2020-21 School Calendar](#)

5. Board Discussion/Action Items Alexandria Quam 20 Min.

- A. 2021 Board Elections
- B. Anti-Racist Education Resolution
 - a. [NUSD Resolution](#)

6. Information Items: Administrative Reports Nikki Lloyd/ Kenya Williams 30 Min.

- A. Foundation Update: Michel Kattan
 - a. [Year-to-Date Overview](#)
- B. Student Support Update: Karina Haedo
 - a. [MTSS Overview](#)
- C. Remote and on-site instruction update
- D. Facilities and Safety update
- E. LCAP Template
 - a. [Slide Presentation](#)
- F. Upcoming NCS Enrollment
 - a. 2021-211 Lottery
 - b. Enrollment trends
- G. Charter Renewal
 - a. [Slide Presentation](#)
- H. Aftercare Discussion
- I. New Portable Discussion
 - a. [Price-List](#)

7. Next Board Meeting 5 Min.

Wednesday, March 10, 6:00 pm

8.. Comments from Board Members - Agenda items for future meetings 5 Min.

9. Adjournment

Agenda publicly posted on www.novatocharterschool.org on Friday September 18,, 2020 by Kenya Williams.