

BOARD OF DIRECTORS  
NOVATO CHARTER SCHOOL  
(A California Non-Profit Public Benefit Corporation)  
940 C Street, Novato, CA

December 9, 2020 6:00pm  
REGULAR MEETING AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Topic: Novato Charter School Board Meeting

Time: Dec 9, 2020 06:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting**

<https://nusc-org.zoom.us/j/82317350488?pwd=V2ZZMzlreXdYOUIPbENaMkkzQ0Uwdz09>

Meeting ID: 823 1735 0488

Passcode: 644724

**Dial by your location**

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 823 1735 0488

Passcode: 644724

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

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**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing [kwilliams@nUSD.org](mailto:kwilliams@nUSD.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.

We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**.

We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
  - Time limits
  - Discussion limited only to agenda items (no discussion of non-agendized topics)
  - Avoid interrupting others
  - Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

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| AGENDA ITEM                                | SPONSOR         | Approx. Time |
|--|-----------------|--------------|
| <b>1. Call Meeting to Order, Roll Call</b> | Alexandria Quam | 2 Min.       |

| Board Member            | Present | Absent | Late | Arrival time |
|-------------------------|---------|--------|------|--------------|
| Craig Allender (CA)     |         |        |      |              |
| Erik Berkowitz (EB)     |         |        |      |              |
| Bridgette Corridan (BC) |         |        |      |              |
| Lia Heath (LH)          |         |        |      |              |
| Alexandria Quam (AQ)    |         |        |      |              |

|                               |                 |        |
|-------------------------------|-----------------|--------|
| <b>2. Agenda Modification</b> | Alexandria Quam | 2 Min. |
|-------------------------------|-----------------|--------|

|                          |                 |        |
|--------------------------|-----------------|--------|
| <b>3. Public Comment</b> | Alexandria Quam | 5 Min. |
|--------------------------|-----------------|--------|

*This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.*

|                                |                 |        |
|--------------------------------|-----------------|--------|
| <b>4. Consent Agenda Items</b> | Alexandria Quam | 5 Min. |
|--------------------------------|-----------------|--------|

A. Approve Minutes: November 18, 2020

|   |                 |         |
|---|-----------------|---------|
| <b>5. Board Discussion/Action Items</b> | Alexandria Quam | 45 Min. |
|---|-----------------|---------|

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- A. John Azzizzi  
REVIEW/APPROVE FIRST INTERIM REPORT FOR FISCAL ACTIVITY / BUDGET  
REVISION JULY 1 - OCT 31, 2020  
Staff Recommendation: Approve First Interim Report for Fiscal Activity / Budget Revision  
July 1 - Oct 31, 2020  
VOTE:
- B. REVIEW/APPROVE 2020-21 "BUDGET OVERVIEW FOR PARENTS"  
Staff Recommendation: Approve the 2020-21 Budget Overview for Parents  
VOTE:
- C. REVIEW DRAFT AUDIT REPORT FOR 2019-2020 FISCAL YEAR  
Review the draft annual audit report. Audit Report is due to MCOE/CDE by 12/15
- D. Discussion of NCS deviating from NUSD plan to continue hybrid instruction if  
Marin County returns to Purple Tier.
- E. Novato Charter School - Charter Renewal

**6. Information Items: Administrative Reports**      Nikki Lloyd/ Kenya Williams      15 Min.

- A. Remote and on-site instruction update
- B. Facilities Update

**7. Next Board Meeting**      2 Min.  
Wednesday, February 3, 6:00 pm

**8. Comments from Board Members** - Agenda items for future meetings      5 Min.

**9. Adjournment**  
Agenda publicly posted on [www.novatocharterschool.org](http://www.novatocharterschool.org) on Friday December 4,, 2020 by Kenya Williams