

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA

September 9, 2020 2:00pm
REGULAR MEETING AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Join Zoom Meeting

<https://nUSD-org.zoom.us/j/86379681190?pwd=aUNBZGd4UndWSEVURVM0ZTVEVXFLUT09>

Meeting ID: 863 7968 1190

Passcode: 814140

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 863 7968 1190

Passcode: 814140

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing ajackson@nUSD.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.
 We will **collaborate** by honoring each member’s unique point of view when working on the common goal of supporting the mission and vision of NCS.
 We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**.
 We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
 - Time limits
 - Discussion limited only to agenda items (no discussion of non-agendized topics)
 - Avoid interrupting others
 - Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

AGENDA ITEM	SPONSOR	Approx. Time
1. Call Meeting to Order, Roll Call	Alexandria Quam	5 Min.

Board Member	Present	Absent	Late	Arrival time
Craig Allender (CA)				

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Erik Berkowitz (EB)				
Bridgette Corridan (BC)				
Lia Heath (LH)				
Alexandria Quam (AQ)				

2. Agenda Modification Alexandria Quam 5 Min.

3. Public Comment Alexandria Quam 5 Min.

This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.

4. Consent Agenda Items Alexandria Quam 5 Min.

A. Approve Minutes: August 17, 2020

5. Board Discussion/Action Items Alexandria Quam/John Azzizzi 30 Min.

A. Unaudited Actuals
 Review and consider approval of 2019-20 Unaudited Actuals financial report

B. EPA Funds
 Utilize Education Protection Act funds to support instructional programs in accordance with standing resolution 2020-21 estimate and 2019-20 actual (see attached report)

C. Safety Plan
 The board will review and approve the 20-21 NCS Emergency Preparedness plan

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- D. Public Hearing: Novato Charter School has hired the following staff member under the Variable Term Certification Waiver in Math for the 2020-21 school year. This employment will be on the basis of a credential waiver.

Marie-Louise Little
Subject: Math
Grade Level: 6-8th grade

- E. Public Hearing: Local Continuity and Accountability Plan for public comment and stakeholder engagement

- 6. Information Items: Administrative Reports** Nikki Lloyd/ Kenya Williams 30 Min.
A. Update on Remote Learning and Reopening Campus
B. Foundation Messaging
C. Facilities/ Gratitude Day Needs to ready campus

Break: If time allows the Board will take a break after reports.

- 7. Board Training and Orientation 3:30PM** 90 Min.
A. Brown Act and Charter Renewal Training
Susanne Coie and Caitlin O'Halloran of Charter Schools Development Center will present an informational session and Q&A session on the charter topics.
F. Form 700 - all board members to review and sign

- 8. Next Board Meeting** 5 Min.
Wednesday, September 23, 6:00 pm

- 9. Comments from Board Members**-Agenda items for future meetings 5 Min.

10. Adjournment

Agenda publicly posted on www.novatocharterschool.org on Friday September 4, 2020 by Kenya Williams.