

BOARD OF DIRECTORS  
NOVATO CHARTER SCHOOL  
(A California Non-Profit Public Benefit Corporation)  
940 C Street, Novato, CA

May 27, 2020 at 6:00 pm  
REGULAR MEETING AGENDA

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at

You may also call in using the Zoom phone number:

669 900 9128 US

<https://nUSD-org.zoom.us/j/84417387462?pwd=RkNtbFp1WEo0VU4rMDRuVUJkeVQ4Zz09>

Meeting ID: 844 1738 7462

Password: 2s0CEP

Find your local number: <https://nUSD-org.zoom.us/u/kCbPXgx72>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing [ajackson@nUSD.org](mailto:ajackson@nUSD.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.

We will **collaborate** by honoring each member’s unique point of view when working on the common goal of supporting the mission and vision of NCS.

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We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
  - Time limits
  - Discussion limited only to agenda items (no discussion of non-agendized topics)
  - Avoid interrupting others
  - Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

AGENDA ITEM	SPONSOR	Approx. Time
<b>1. Call Meeting to Order, Roll Call</b>	Alexandria Quam	5 Min.

Board Member	Present	Absent	Late	Arrival time
Craig Allender (CA)				
Erik Berkowitz (EB)				
Bridgette Corridan (BC)				
Lia Heath (LH)				
Alexandria Quam (AQ)				

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- |  |                           |         |
|--|---------------------------|---------|
| <b>2. Agenda Modification</b>  | Alexandria Quam           | 5 Min.  |
| <br>   |                           |         |
| <b>3. Public Comment</b>   | Alexandria Quam           | 5 Min.  |
| <i>This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.</i> |                           |         |
| <br>   |                           |         |
| <b>4. Consent Agenda Items</b>   | Alexandria Quam           | 5 Min.  |
| Approve Minutes: April 22, 2020  |                           |         |
| Approve Instructional Minutes  |                           |         |
| Approve Bell Schedule  |                           |         |
| Approve Revised 2020-21 School Calendar  |                           |         |
| <br>   |                           |         |
| <b>5. Board Discussion/Action Items</b>  | Alexandria Quam           | 30 Min. |
| A. 2020-21 Budget Planning Discussion  |                           |         |
| B. Discussion: PPP Loan  |                           |         |
| C. Discussion: Budget Committee  |                           |         |
| D. Discussion/Decision: Board Resolution for Line of Credit  |                           |         |
| E. Discussion/Public Hearing: COVID-19 Operations Written Report   |                           |         |
| F. Review/Approve Policy for Sale/Disposal of Equipment  |                           |         |
| G. Review/Approve Board Resolution for Sale/Disposal of Computers  |                           |         |
| H. First Review of Independent Study Policy  |                           |         |
| I. Discussion Board Roles  |                           |         |
| <br>   |                           |         |
| <b>6. Information Items: Administrative Reports</b>  | Nikki Lloyd/April Jackson | 30 Min. |
| A. Distance Learning Update  |                           |         |
| B. Re-Opening Campus   |                           |         |
| C. Special Education and Student Services Update   |                           |         |
| D. Foundation Update   |                           |         |
| E. Board Election Results  |                           |         |
| F. Facilities  |                           |         |
| <br>   |                           |         |
| <b>7. Next Board Meeting</b>   |                           | 5 Min.  |
| Wednesday, June 10th, 6:00 pm  |                           |         |

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**8. Comments from Board Members**-Agenda items for future meetings 5 Min.

**9. Adjournment**

Agenda publicly posted on [www.novatocharterschool.org](http://www.novatocharterschool.org) on Friday, May 22nd, 2020 by April Jackson.