

NOVATO CHARTER SCHOOL
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 (A California Non-Profit Public Benefit Corporation)
 940 C Street, Novato, CA

Wednesday, April 24, 2019 at 6:00 pm
 APPROVED MINUTES

1 Call Meeting to Order, Roll Call-6:05 pm

Board Member	Present	Absent	Late	Arrival time
Craig Allender (CA)	x			
Erik Berkowitz (EB)	x			
Nicol Brescia (NB)	x			
Lia Heath (LH)	x			
Alexandria Quam (AQ)	x			

2 Agenda Modification- Item 6B is removed from the agenda.

3 Public Comment- None.

4 Consent Agenda Items

A. Approve minutes from the 3/13/19 meeting. EB motioned to approve the minutes. CA seconded. Unanimous vote to approve 3/13/19 minutes.

5 Board Discussion/Action Items

A. Approve MOU with NUSD for Special Ed Costs- AQ motioned to approve the MOU with NUSD. LH seconded. Unanimous vote to approve MOU with NUSD for Special Ed Costs.

B. NCS Foundation Board Report on Annual Fundraising and EG- Kristen Marchi, NCS Foundation President, reported Annual fund donations are up from this time last year. EG event was wonderful but raised about \$20,000 less than last year. The approximate total earned at the EG is \$75,000. Overall NCS Foundation fundraising year-to-date is slightly more than the amount projected. Bruce Kristan presented an analysis of the Class Fund. He provided the board members charts on spending per grade, total class fund expenses, and projections of 2018/2019 Class Fund pledges. He projects a shortfall and suggests we increase the monthly contribution to \$45 per month per student next year.

C. Review Financial Statements- Board members reviewed financial packet handout

D. Anti-Charter Legislation AB 1505, AB 1506, and AB 1507- NL reported charter school advocates are working on opposing the proposed legislation and she will continue to monitor the issue.

E. Board Candidate Review- Board members reviewed the three candidates' applications and statements. AJ presented a handout about the next steps and the timeline involved

in the election process. Candidate statements will be posted in *The Thread* on the first three Fridays in May.

- F. Review 2019-20 Board Meeting Schedule- Craig Allender motioned to approve the 2019-2020 meeting schedule. Lea Heath seconded. Unanimous vote to approve the 2019-2020 Board Meeting Schedule.
- G. NCS Independent Study Discussion-AJ reported that our Independent Study Policy is being review as part of our overall efforts to review other school policies. Board members were provided a copy of the current policy. Members discussed pros and cons of changing the current policy. NL and AJ will discuss our Independent Study Policy further with Amie Carter, the NUSD Assistant Superintendent for Education Services.

6 **Information Items: Administrative Reports**

- A. PIR Notification Letter- NL presented and explained the PIR (Performance Indicator Review) Notification Letter sent from the California Department of Education dated March 13, 2019. NCS will participate in the 2018-19 PIR beginning in March, 2019. NCS will complete a PIR Improvement Plan to increase ELA and Math Participation for students with disabilities.
- B. NUSD Board Presentation Preview- Item removed from the agenda.
- C. LCAP Review Goals- AJ presented. Board members reviewed the Annual Update- LCAP Year Reviewed: 2017-18. NCS is in the 3rd year of a 3-year plan. Overall, there was strong adherence to the action steps articulated to achieve the designated goals.
- D. Board Election Update- AJ provided handout about the next steps and the timeline involved in the election process.
- E. Legal Updates- There are no other legal updates aside from the update on the proposed anti-charter school legislation discussed above in item 5(D).
- F. Facilities Update- AJ reported on the success of the Garden Work Day thanks to the Tiger Team and other volunteers. Bookshelves have been outfitted with earthquake straps, the privacy screens are tied down, and other tasks completed. AJ is determining which projects will be done over the summer.
- G. Alliance Path to Membership- NL reported that the Alliance team will do site visits next week (on 4/29, 4/30 and 5/1). The Alliance team will meet with a few board members, representatives from the Roundtable Committees and others. After the site visit, a report will be sent to the Alliance and final acceptance should happen before the end of the year. Membership is valid for 5 years.
- H. Emergency Preparedness- AJ reported that she and Jill will be meeting with NUSD next week. Window blinds for all classrooms will be installed by year's end. There will be one more lockdown drill prior to year's end.

7 **Board Study**

- A. Board members read Chapter 17 of the *Board University Book* concerning board member evaluations. The board discussed how to implement a board evaluation process and how to make time for such a process during meetings. Members made suggestions on how to create more time by restructuring the meetings. NB found an evaluative tool and will share it at the next meeting.

8 **Next Board Meeting**

Wednesday, May 29, 2019 at 6:00 pm

- 9 **Comments from Board Members-** Agenda items for future meetings
A. Board evaluations

10 Adjournment- **7:45 pm**