

Novato Charter School Lice Protocol and Guidelines

The purpose of this policy is to provide guidelines for the prevention and control of head lice in the students and staff attending NCS.

Grades 1-8

At any time during the school year, school personnel and/or parent volunteers specifically designated by the school's Office Manager, may inspect any student for head lice. If live lice are identified during inspection the following procedure will be implemented:

- The student will not be permitted to attend class.
- The parent or guardian will be called to come to the school to pick up the student. It will be the responsibility of the parent or guardian to transport the student home before the end of the school day.
- Verbal and written instructions will be given to the parent and student (depending on the age of the student) before the student leaves the building. It is the parent's responsibility to follow these instructions and rid the student of lice so that the student may be re-admitted to school. These instructions will include treatment as well as management of the student's environment and prevention.
- The rest of the student's class and all his/her siblings will be immediately checked.

After treatment has been completed the student will go to the office for a head check by school personnel prior to re-admission to school. The child will be admitted back to school if they are free of live lice and if any detected nits are more than 1" from the scalp. If the child is found to have nits less than 1" from the scalp, this indicates active infestation and the child will be sent home and parents instructed to continue nit removal and return the next day for a head check by school personnel prior to re-admission to school.

In order to ensure that school staff will be available to inspect the student, the parent should call the school to make an appointment.

After the student has been cleared to return to classes, school personnel will continue to check for nits on a regular basis because of the risk of re-infestation.

There is no specific exclusion time from school for head lice. Some parents are able to accomplish the treatment in one day. IT SHOULD NOT TAKE MORE THAN A FEW DAYS. The student will be expected to report to school staff the day after they were excluded for inspection.

Kindergarten

Because of the nature and dynamics of our Kindergarten Program, regular lice checks will be conducted by school staff and/or parent volunteers as instructed by the Kindergarten teachers.

If nits and/or live lice are detected during inspection the school will follow the protocol established for Grades 1-8.